

ANNUAL PERFORMANCE AGREEMENT OF THE DZONGKHAG STATISTICAL OFFICERS / FY 2022-2023

Section 2: Objectives, Success Indicators and Target

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
To ensure availability of timely, relevant and reliable data/information at the Dzongkhag level	2.5	Collect, compile and submit Dzongkhag level socio-economic data/information to the NSB	Timeline by which the Monthly Consumer Price Index (CPI) data is submitted to NSB	Date	0.5	30 th of the reference month	Within 5 days after the reference month	Within 10 days after the reference month	Within 15 days after the reference month	Within 20 days after the reference month
			Timeline by which the Annual Dzongkhag Statistics (ADS) and Dzongkhag at A Glance (DAG) is published online in the Dzongkhag website and data is submitted to NSB	Date	0.5	31 st Oct. 2022	30 th Nov. 2022	30 th Dec. 2022	30 th Jan. 2023	28 th Feb. 2023
			Timeline by which the Labour Force Survey (LFS) field enumeration is conducted	Date	0.5	18 th Nov. 2022	30 th Nov. 2022	15 th Dec. 2022	30 th Dec. 2022	later than 30 th Dec. 2022
			Timeline by which the Household Income and Expenditure Survey is conducted	Date	0.5	30 th Jan. 2023	28 th Feb. 2023	30 th Mar. 2023	30 th Apr. 2023	30 th May 2023
			Timeline by which Agriculture Survey (AS) enumeration is conducted	Date	0.25	15 th Mar. 2023	30 th Mar. 2023	15 th Apr. 2023	30 st Apr. 2023	15 th May. 2023
			Timeline by which Livestock Census (LC) enumeration is conducted	Date	0.25	30 th Dec. 2022	7 th Jan. 2023	14 th Jan. 2023	21 st Jan. 2023	31 st Jan. 2023
Total weight					2.5					

Section 3: Trend values of success indicators

Objective	Action	Success Indicator	Unit	Actual Values [FY 2018-19]	Actual Values [FY 2019-20]	Target Values [FY 2020-21]	Projected Values [FY 2021-22]	Projected Values [FY 2022-23]
To ensure availability of timely, relevant and reliable data/information at the Dzongkhag level	Collect, compile and submit Dzongkhag level socio-economic data/information to the NSB	Timeline by which the Monthly Consumer Price Index (CPI) data is submitted to NSB	Date	30 th of the reference month	30 th of the reference month	30 th of the reference month	30 th of the reference month	30 th of the reference month
		Timeline by which the Annual Dzongkhag Statistics (ADS) and Dzongkhag at A Glance (DAG) is published online in the Dzongkhag website and data is submitted to NSB	Date	30 Oct. 2019	30 Oct. 2020	30 Oct. 2021	30 Oct. 2022	30 Oct. 2023
		Timeline by which the Labour Force Survey (LFS) field enumeration is conducted	Date	15 th Jan. 2019	15 th Jan. 2020	15 th Jan. 2021	15 th Jan. 2022	15 th Jan. 2023
		Timeline by which the Household Income and Expenditure Survey is conducted	Date	30 th Jan. 2023	28 th Feb. 2023	30 th Mar. 2023	30 th Apr. 2023	30 th May. 2023
		Timeline by which Agriculture Survey (AS) enumeration is conducted	Date	30 th Feb 2019 15 th Mar.	30 th Feb 2020	30 th Feb 2021	2 Feb 2022	30 th Feb 2023
		Timeline by which Livestock Census (LC) enumeration is conducted	Date	30 th Dec 2019	30 th Dec 2020	30 th Dec 2021	30 th Dec 2022	30 th Dec 2023

Section 4: Definition of Success Indicators

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which the Monthly Consumer Price Index (CPI) data is submitted to NSB	CPI refers to average change over time in prices of goods & services purchased by the households. It is a measure of average change over time in the prices of goods and services purchased by the households. It is used as a macroeconomic indicator of inflation, as a tool for formulation of monetary and fiscal policy, and as a deflator in national accounts. DSOs are expected to submit the CPI data on the specified dates without fail.	Use of mobile application tools to collect data and send directly to the database at the headquarter. Such measures are taken for timely publication and up to date information.	Monthly.	A total of 438 items (goods and services) are included in the current CPI to make the sample more representative. Prices of sampled goods and services are collected from different shops and outlets in twenty Dzongkhags and two urban towns by the Dzongkhag Statistical Officer's (DSO) every month using mobile
Timeline by which the Annual Dzongkhag Statistics (ADS) and Dzongkhag at A Glance (DAG) is published in the Dzongkhag website and data submitted to NSB	The respective Dzongkhag Statistical Officers should collect, compile and publish the ADS and DAG online in the Dzongkhag's website and submit the data to NSB	Primary and secondary data (survey & admin data)	Annually	Dzongkhag, Gewog and Thromde sectors, official publications (national, regional and local)
Timeline by which the Labour Force Survey (LFS) field enumeration is conducted	DSOs shall act as Supervisors and coordinate activities such as recruitment of Enumerators, training of Enumerators, arrangement of vehicles and necessary logistics for LFS field enumeration in their respective Dzongkhags. The activity shall be contingent on timely coordination, ToT, release of fund by NSB and COVID situation.	Household sample survey	Annually	Survey
Timeline by which Agriculture Survey (AS) field enumeration is conducted	DSOs shall assist the Dzongkhag Agriculture Officer in recruitment of Enumerators, training of Enumerators, arrangement of vehicles and necessary logistics for field enumeration in their respective Dzongkhags. The activity shall be contingent on timely coordination, ToT, release of fund by NSB and COVID situation.	Primary data-Survey	Annually	Survey
Timeline by which the Household Income and Expenditure Survey (HIES) is conducted	DSOs shall recruit the enumerators, training of Enumerators, arrangement of vehicles and necessary logistics for field enumeration in their respective Dzongkhags. The activity shall be contingent on timely coordination, ToT, release of fund by NSB and COVID situation.	Sample Survey	Annual	Survey
Timeline by which Livestock Census (LC) enumeration is conducted	DSOs shall assist the Dzongkhag Livestock Officer in recruitment of Enumerators, training of Enumerators, arrangement of vehicles and necessary logistics for field enumeration in their respective Dzongkhags. The activity shall be contingent on timely coordination, ToT, release of fund by NSB and COVID situation.	Primary data-Census through CAPI	Annually	Survey

Section 5: Requirements from other Ministries, Agencies & Dzongkhags

Organization Name	Relevant Success Indicator	Requirement from the Organization	Justification for the Requirement	Requirement detail	Impact (If Not Met)
All CPI data Outlets at Dzongkhag	Timeline by which the Monthly Consumer Price Index (CPI) data is submitted to NSB	Required statistical information	In order to produce monthly CPI	For publication of the CPI reports, data needed are 100%	The CPI publications/reports will be delayed or not be published/reported which will in turn hamper the monitoring and evaluation
All Gewogs (GAOs), Sectors at Dzongkhag	Timeline by which the Annual Dzongkhag Statistics (ADS) and Dzongkhag at A Glance (DAG) is published in the Dzongkhag website and data submitted to NSB	Administrative support and provide us the required statistical information/ real time ADS and DAG data from all relevant sectors	In order to produce ADS/DAG data from different sources are required	For publication of the ADS, data needed are 100%	The publication/report will be delayed or not be published/reported and cannot achieve the target
20 Dzongkhags, Thromde, RBA, RBP and RBG	Timeline by which LFS field data collection is conducted.	Approvals and cooperation	To complete coverage of the sample within the time frame. The data is critical to publish the Labour Force Report	Cooperation, collaboration, access and approvals	Cannot carry LFS field data collection in the chosen/selected area
20 Dzongkhags, Thromde, RBA, RBP and RBG	Timeline by which Household Income and Expenditure Survey (HIES) field data collection is conducted.	Approvals and cooperation	To complete coverage of the sample within the time frame. The data is one of the major components of GDP by expenditure.	Cooperation, collaboration, access and approvals	Cannot carry HIES field data collection in the chosen/selected area
All Dzongkhags	Timeline by which Agriculture Survey enumeration is conducted	Approvals and cooperation	To complete coverage of sample within the time frame	Cooperation, collaboration, access and approvals	Cannot carry Agriculture survey field data collection in the chosen/selected area
All Dzongkhags	Timeline by which Livestock Census enumeration is conducted	Approvals and cooperation	To complete coverage of sample within the time frame	Cooperation, collaboration, access and approvals	Cannot carry Livestock census field data collection in the chosen/selected area