



**PERFORMANCE AGREEMENT BETWEEN
DIRECTOR GENERAL AND
MR. CHEKU DORJI, OFFICIATING CHIEF STATISTICAL OFFICER
OF THE COORDINATION AND INFORMATION DIVISION, NATIONAL
STATISTICS BUREAU**

(July 1, 2014 – June 30, 2015)

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Preamble

The Performance Agreement is entered into between the Director General and the Officiating Chief Statistical Officer of the Coordination and Information Division of National Statistics Bureau (NSB).

The objectives of this Performance Agreement are:

- a) To establish clarity and consensus about annual priorities for the National Statistics Bureau (NSB) consistent with the 11th Five Year Plan document, and Government's new priorities;
- b) To make the Division fully responsible for driving implementation and delivering the results against the annual priorities;
- c) To provide an objective and fair basis for evaluating the Division's overall performance at the end of year;

The Performance Agreement represents an important accountability mechanism for inculcating a performance based culture at Division levels of NSB.

NOW THEREFORE, the parties hereto agree as follows:

Section 1: NSB's Vision, Mission and Objectives

Vision

- Support evidence-based policy/decision making in the country; and
- Be a key provider of world class statistical information.

Mission

- Provide timely, relevant and reliable statistics consistent with international principles and standard for effective decision making and monitoring; and
- Be a key provider of internationally comparable statistical information.

Objectives

The objectives of the National Statistics Bureau are to:

1. Develop national statistics development strategy (NSDS);
2. Draft statistics bill of Bhutan (Statistical Legislation);
3. Conduct socio-economic and thematic research;
4. Conduct population housing census of Bhutan (PHCB);
5. Collect and publish monthly, quarterly and annual official statistics reports;
6. Develop environmental statistics and accounting;
7. Develop micro-data dissemination policy;
8. Develop standard operating procedures for survey/census clearance; and
9. Establish geog level data centre in two pilot Dzongkhags.

Section 2: Roles and Responsibilities of the Coordination and Information Division are as:

1. To Develop clear line of communication and well delineated responsibilities among statistical agencies;
2. Develop and co-ordinate work plans or strategies based on the type, timing, and periodicity of data needs;
3. Co-ordinate with Dzongkhags in relation to surveys and statistical activities;
4. Co-ordinate with foreign states and international agencies;
5. Compile, analyse, and publish Statistical Yearbook and other regular publications;
6. Verify and validate all sectoral level statistical estimates through workshops to ensure soundness of methodology and consistency with statistical procedures, and also uniformity in data thus issued;
7. Conduct workshops and training for statistical personnel from time to time in order to keep abreast of statistical techniques and other developments in the field;
8. Compile and distribute Socio-economic indicators; and
9. Socio-economic impact assessments.

Objectives

The objectives of the Coordination and Information Division are to:

1. Compile, tabulate and disseminate quarterly socio-economic indicators (SEI);
2. Collect data, analyze and publish the annual Dzongkhag statistics (ADS); and
3. Collect data, edit and publish annual statistical yearbook (SYB) and Bhutan at a glance (BAG).

Section 2: Key objectives, priorities, actions, success indicators and target

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6					
Objective	Weight of Objective	Actions	Success Indicator	Deadline/Unit	Weight of Success Indicator	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
To collect and publish monthly, quarterly and annual official statistics reports	75	Compile, tabulate and disseminate quarterly socio-economic indicators (SEI)	Quarterly socio-economic indicators (SEI) published	Quarterly	25	Quarterly	---	----	----	Not able to produce quarterly
		Collect data, analyze and publish the annual Dzongkhag statistics (ADS)	Annual Dzongkhag Statistics (ADS) published	30 th Dec, 2014	25	30 th Dec, 2014	15 th Jan, 2015	30 th Jan 2015	17 Feb, 2015	2 nd Mar, 2015
		Collect data, edit and publish annual statistical yearbook (SYB) and Bhutan at a glance (BAG)	Annual Statistical yearbook (SYB) and Bhutan at a glance published	30 th Dec, 2014	25	30 th Dec, 2014	15 th Jan, 2015	30 th Jan 2015	17 Feb, 2015	2 nd Mar, 2015
To conduct socio-economic and thematic research	20	Conduct child poverty study	Child poverty report published	1 st June 2015	10	1 st June 2015	1 st Jul, 2014	3 rd Aug 2015	1 st Sept, 2015	1 st Oct, 2015
		Conduct poverty assessment study	Poverty assessment report published	3 rd Nov, 2014	10	3 rd Nov, 2014	1 st Dec, 2014	1 st Jan 2015	2 ^{7th} Feb 2015	2 nd Mar, 2015
Mandatory Objectives										
To implement National Integrity and Anti-Corruption Strategy (NIACS)	5	Implement NIACS	Amount of irregularities reported by RAA in annual audit report	Million (Nu.)	3	0	0	0	0	>0
			Complaints to ACC against CAID	Nos.	2	0	0	0	0	>0

Section 3: Trend values of the success indicators

Objective	Actions	Success Indicator	Unit	Actual Value for FY 12/13	Actual Value for FY 13/14	Target Value for FY 14/15	Projected Value for FY 15/16	Projected Value for FY 16/17	Projected Value for FY 17/18
To Compile, tabulate and disseminate quarterly socio-economic indicators (SEI)	Compile, tabulate and disseminate quarterly socio-economic indicators (SEI)	Quarterly socio-economic indicators (SEI) published	Number	4	4	4	4	4	4
To collect data, analyze and publish the annual Dzongkhag statistics (ADS)	Collect data, analyze and publish the annual Dzongkhag statistics (ADS)	Annual Dzongkhag Statistics (ADS) published	Number	1	1	1	1	1	1
To collect data, edit and publish annual statistical yearbook (SYB) and Bhutan at a glance (BAG)	Collect data, edit and publish annual statistical yearbook (SYB) and Bhutan at a glance (BAG)	Annual Statistical yearbook (SYB) and Bhutan at a glance published	Number	2	2	2	2	2	2
To conduct socio-economic and thematic research	Conduct child poverty study	Child poverty report published	Number	0	0	1	0	0	0
	Conduct poverty assessment study	Poverty assessment report published	Number	0	0	1	0	0	0
Mandatory Objectives									
Implement NIACS	Amount of irregularities reported by RAA in annual audit report	Million (Nu.)	0	0	0	0	0	0	
	Complaints to ACC against SEARD	Nos.	0	0	0	0	0	0	

Section 4: Description, definition and measurement of success indicators

SI. No.	Success Indicator	Description	Definition	Measurement	General Comments
1	Quarterly socio-economic indicators (SEI) published	--	--	<i>Consists of macro-level statistics which is submitted to His Majesty</i>	
2	Annual Dzongkhag Statistics (ADS) published	--	--	Annual Dzongkhag Statistics (ADS) refers to the socio-economic report with a one year time lag	
3	Annual Statistical yearbook (SYB) and Bhutan at a glance published	--	--	Annual Statistical Yearbook (SYB) and Bhutan at a glance (BAR) refer to a comprehensive statistics report with a one year time lag	

Section 5: Specific performance requirements from other Divisions/Ministries/Agencies

Division/Organization Type	Division/Organization Name	Relevant Success Indicator	What is your requirement from this organization	Justification for this requirement	Please quantify your requirement from this Organization	What happens if your requirement is not met
	All relevant sectors	All monthly-quarterly and annual official statistics reports published	Periodic statistical information from all relevant sectors	In order to produce the reports, we require administrative/secondary data		The publications will be delayed or not be able to publish on time.

Whereas,

I, the Officiating Chief Statistical Officer of the Coordination and Information Division (CAID), NSB commit to the Director General to deliver the results described in this annual performance agreement.

I, the Director General, commit to the Officiating Chief Statistical Officer of the Coordination and Information Division on behalf of the National Statistics Bureau, to provide the necessary fund and resources for delivery of the results described in this annual performance agreement.

SIGNED:

Cheku Dorji
Officiating Chief Statistical Officer
Coordination and Information Division

Date

Kuenga Tshering
Director General, National Statistics Bureau

Date