



**NATIONAL STATISTICS BUREAU**

**PERFORMANCE AGREEMENT**

**BETWEEN**

**DIRECTOR AND CHIEF STATISTICAL OFFICER**

**Economic and Environmental Statistics Division**

**(July 1, 2018 – June 30, 2019)**

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## **Preamble**

The Performance Agreement is entered into between the **Director and the Chief Statistical Officer, Economic and Environment Statistics Division**, National Statistics Bureau.

The objectives of this Performance Agreement are:

- a) To establish clarity and consensus about annual priorities for the National Statistics Bureau consistent with the 12<sup>th</sup> Five Year Plan, and Government's other priorities;
- b) To make the **Economic and Environmental Statistics Division** fully responsible for driving implementation and delivering the results against the annual priorities; and
- c) To provide an objective and fair basis for evaluating the **Division's** overall performance at the end of the year.

The Performance Agreement represents an important accountability mechanism for inculcating a performance based culture at all levels of government.

**THEREFORE**, the parties hereto agree as follows:

## **Section 1: Vision, Mission and Objectives**

### **Vision**

Quality and timely statistics for evidence-based policy and decision making.

### **Mission**

Provide timely, relevant and reliable statistics consistent with international principles and standards.

### **Objectives**

- 1) To ensure availability of timely, relevant and reliable official statistics;
- 2) To enable effective and efficient public service delivery;
- 3) To streamline and institutionalize standard data collection system;
- 4) To provide effective and efficient direction and operational services;
- 5) To ensure full utilization of budget;
- 6) To enable effective and efficient ICT Service delivery; and
- 7) To implement National Integrity and Anti-Corruption Strategy.

### **Mandates of the Economic and Environmental Statistics Division:**

1. Publish the monthly Consumer Price Index;
2. Publish quarterly Producer Price Index;
3. Submit International Comparison Price data for the Purchasing Power Parity;
4. Publish Export Import Index;
5. Publish the annual National Accounts Statistics;
6. Prepare quarterly Gross Domestic Product Estimates;
7. Publish Supply and Use Table;
8. Conduct Economic Census of Bhutan;
9. Publish the Annual Environmental Accounts Statistics; and
10. Develop Business Register for Bhutan.

**Section 2: Objectives, Success Indicators & Target for FY 2018/19**

<b>Objective</b>	<b>Weight</b>	<b>Action</b>	<b>Success Indicator</b>	<b>Unit</b>	<b>Weight</b>	<b>Excellent [100%]</b>	<b>Very Good [90%]</b>	<b>Good [80%]</b>	<b>Fair [70%]</b>	<b>Poor [60%]</b>
To ensure availability of timely, relevant and reliable statistics	100	Collect, compile, analyze and publish monthly, quarterly and annual official statistics reports	Timeline by which Monthly Consumer Price Index (CPI) is published	Date	10	30 days after end of the Month	45 days after end of the Month	60 days after the end of the Month	70 days after the end of the Month	Not able to produce monthly
			Timeline by which Quarterly Producer Price Index (PPI) published	Date	5	60 days after the end of the quarter	75 days after the end of the quarter	90 days after the end of the quarter	100 days after the end of the quarter	Not able to produce quarterly
			Timeline by which the Rebasing of Consumer Price Index (CPI) is conducted	Date	5	30th June, 2019	30th July, 2019	30th August, 2019	30th Sep., 2019	Not able to rebase
			Timeline by which Annual National Accounts Statistics (NAS) is published	Date	15	30th September 2018	30th October 2018	30th November 2018	30th December 2018	30th January 2019
		Submit GDP projection to MFCTC	Days	5	Within three weeks after request	Within Four weeks after request	Within Four weeks after request	Within Four weeks after request	Within Four weeks after request	

	Conduct Economic Census of Bhutan 2018 (ECoB-2018)	Timeline by which listing of establishments are coordinated	Date	10	30th July, 2018	30th August, 2018	30th Sept., 2018		
		Timeline by which field enumeration is conducted	Date	15	28th February, 2019	28th March, 2019	28th April, 2019		
		Timeline by which ECoB-2018 report is published	Date	15	30th June, 2019	30th July, 2019	30th August, 2019		
To institutionalize standard data collection system	Strengthen Environmental Statistics and Accounting	Timeline by which Annual Environmental Accounts Statistics is published	Date	10	15th October 2018	30th November 2018	30th December 2018	15th January 2019	30th January 2019

**Section 3: Trend values of success indicators**

Objective	Action	Success Indicator	Unit	Actual Values [FY 2018-19]	Actual Values [FY 2019-20]	Target Values [FY 2020-21]	Projected Values [FY 2022-23]
To ensure availability of timely, relevant and reliable statistics	Collect, compile, analyze and publish monthly, quarterly and annual official statistics reports	Timeline by which Monthly Consumer Price Index (CPI) is published	Date	Monthly	Monthly	Monthly	Monthly
		Timeline by which Quarterly Producer Price Index (PPI) published	Date	Quarterly	Quarterly	Quarterly	Quarterly
		Compile Supply and Use Table (SUT) for 2014	Date	NA	NA	NA	One time
		Timeline by which Annual National Accounts Statistics (NAS) is published	Date	Annually	Annually	Annually	Annually
		Timeline by which Annual Environmental Accounts Statistics (EAS) is published	Date	Annually	Annually	Annually	Annually

#### Section 4: Definition of Success Indicators

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which Monthly Consumer Price Index (CPI) is published	CPI refers to average change over time in prices of goods & services purchased by the households. It is a measure of average change over time in the prices of goods and services purchased by the households. It is used as a macro economic indicator of inflation, as tool for formulation of monetary and fiscal policy, and as deflator in national accounts.	Use of mobile application tool to collect data and send directly to the database at the headquarter. Such measures are taken for timely publication and up to date information.	Monthly	A total of 438 items (goods and services) are included in the current CPI to make the sample more representative. Prices of sampled goods and services are collected from different shops and outlets in twenty Dzongkhags and two urban towns by the Dzongkhag Statistical Officer's (DSO) every month using mobile. Published CPI monthly report accessible at NSB's website.
Timeline by which the quarterly Producer Price Index (PPI) is published	PPI is the measure of average change over time in the prices received by the domestic producer of goods and services. It shows the average change in the price of goods and services with reference to a particular reference period known as the Base Period.	Through official correspondences, e-mails and filed visits (Admin data).	Quarterly	From relevant Government agencies, corporations, private companies and other business firms. Published Quarterly PPI reports at NSB's website.
Timeline by which the Re-basing of Consumer	---	---	Annually	Administrative



Price Index (CPI) is conducted				
Timeline by which Annual National Accounts Statistics (NAS) is published	The System of National Accounts (SNA) is a systematic framework of accounts that measures the level of economic development and the rate of economic growth over time. It gives a macroeconomic depiction of how the economy as a whole functions and its relationship with the rest of the world. This is measured conventionally through Gross Domestic Product (GDP).	Official correspondences, e-mails and field visits. (Admin & survey data).	Annually	From all relevant ministries, agencies, corporations and private companies. From published NAS report at NSB's website.
Timeline by which GDP projection are submitted to Macroeconomic Framework Coordination Technical Committee (MFCTC)	MFCTC - Macroeconomic Framework Coordination Technical Committee	Secondary data - NAS	Annually	National Accounts Statistics - Admin & terminal
Timeline by which Annual Environmental Accounts Statistics is published	EAS is an annual publication beginning 2017	Administrative	Annually	Admin data
Timeline by which the quarterly Household Expenditure Survey (HES) is conducted	The quarterly HES is a new initiative beginning the third quarter of FY 2016-17.	Quarterly data collection on digital tab	Quarterly	Sample selected households, representative of the country in all the 20 Dzongkhags. HES report at NSB's website.
Timeline by which the field data collection for	Economic Census of Bhutan (ECoB) is the first of its kind to be	Census	Annually	Primary census data

ECoB listing activities is completed	conducted in Bhutan. The ECoB report is expected to improve the availability and quality of existing basic economic statistics, establishing survey frames and statistical business registers for the organization of economic survey programmes on a more integrated basis at a large stage.			
Timeline by which the data collection for Economic census is coordinated and conducted	Coordination and the conduct of the field data collection	Census	Annually	Primary census data
Timeline by which the data Processing and Analysis for ECoB is conducted	Data processing and analysis of the ECoB data	Census	Annually	Primary census data
Timeline by which ECoB report is published	Publication shall involve editing, layout, design and printing of the ECoB report	Census	Annually	Primary census data

## Section 5: Requirements from other Ministries, Agencies & Dzongkhags

Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
All Dzongkhags	Timeline by which Monthly Consumer Price Index (CPI) is published	Release DSOs to collect, compile and submit CPI data to NSB monthly.	The national level inflation report is prepared based on the data received from all the Dzongkhags.	Inflation may not be accurate	Cannot produce monthly inflation at national level
All Dzongkhags	Timeline by which the quarterly Household Expenditure Survey (HES) is conducted	Release DSOs to collect, compile and submit Household Expenditure Survey (QHES) Data on quarterly basis to NSB	The QHES report at national level is prepared based on the data received from the Dzongkhags	HES data required to be submitted on quarterly basis	The QHES report at national level may not be published
All Dzongkhags	Timeline by which the data collection for Economic census is coordinated and conducted	Release DSOs to collect and submit the ECoB data	The Economic Census of Bhutan (ECoB) is the first of its kind in Bhutan. The data collected from the respective Dzongkhags shall be used for the preparation of the national ECoB report.	Every five years	The ECoB report may not be accurate and published
All Dzongkhags	Timeline by which the field data collection for ECoB listing activities is	Release DSOs to collect the Economic Census	The ECoB data collected from the respective	Quinquennial - Every five years	The ECoB report may not be

	completed	field data.	Dzongkhags shall be used to prepare the ECoB report at the national level.		published
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**Whereas,**

I, the **Chief Statistical Officer, Economic and Environmental Statistics Division**, commit to the Director, National Statistics Bureau to deliver the results described in this Annual Performance Agreement.

I, the **Director**, commit to the Chief Statistical Officer, Economic and Environmental Statistics Division, on behalf of the National Statistics Bureau, Government and the people of Bhutan, to provide the necessary fund and resources for delivery of the results described in this Annual Performance Agreement.

**SIGNED:**

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Chhime Tshering  
**Director, NSB**

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Date:

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Ugyen Norbu  
**Chief Statistical Officer,  
EESD**

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Date: